

**BOROUGH OF SAYREVILLE  
AGENDA  
COMBINED MEETING  
MAYOR & BOROUGH COUNCIL  
MONDAY, DECEMBER 12, 2011**

1. **CALL TO ORDER - Time \_\_\_\_\_**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call:
- d. Approval of Previous Council Meeting Minutes:
  - Agenda Meeting - July 25, 2011
  - Closed Session - July 25, 2011
  - Receipt of Bids - August 2, 2011  
(Sodium Chloride & Traffic Signal Repair)
  - Combined Meeting - August 8, 2011
  - Closed Session - August 8, 2011
  - Combined Meeting - August 22, 2011
  - Closed Session - August 22, 2011
  - Receipt of Bids - August 30, 2011  
(Borough Hall Roof & Cupola; Improvements to Kennedy Park Spillway)
  - Combined Meeting - September 12, 2011
  - Special Meeting - September 20, 2011  
(Old Bridge Area Flooding Issues)(Motion to rec. & file, subject to correction if necessary)

2. **PRESENTATIONS**

3. **OLD BUSINESS**

- b. Public hearing on the following Ordinance(s):

**ORDINANCE No. 171-11**

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER VI,  
SECTION 6-4.1 "ALCOHOLIC BEVERAGE CONTROL-FEES"  
AND CHAPTER II, SECTION 2-64 ADMINISTRATION -FEES  
OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILE**

(Co. Perrette - Admin. & Finance - Public Hearing December 12, 2011)

**ORDINANCE No. 172-11**

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER IX,  
SECTION 9-2.5 "ANIMAL CONTROL - FEES"  
AND CHAPTER II, SECTION 2-64.17 ADMINISTRATION -FEES  
OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILE**

(Co. Perrette - Admin. & Finance - Public Hearing December 12, 2011)

**ORDINANCE #173-11**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER VIII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO ADD  
SECTION 8-23 TO ADD "MOTELS"**

(Co. Perrette, Admin. & Finance - Public Hearing Dec. 12, 2011)

**ORDINANCE #174-11**

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER II,  
DEPARTMENT OF RECREATION, SECTION 2-15.5 (d) "FEES-GROUP  
PICNICS" AND CHAPTER II, SECTION 2-64 ADMINISTRATION -FEES  
OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILE**

(Co. Eicher, Recreation Committee-Public Hearing Dec. 12, 2011)

b. Other

4. **NEW BUSINESS:**

a. Introduction of the following Ordinance(s): (None)

b. Other

5. **CONSENT AGENDA/RESOLUTIONS**

• ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)  
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

# 2011-283 Bill Resolution.

#2011-284 Memorializing the following action taken by the Governing Body on November 28, 2011:

- a) Approving applications for Bingo and Raffle licenses received from:
- Bingo applications from St. Stanislaus Kostka Church to conduct Bingos on 51 various dates in 2012 (#BA:465).
  - Bingo applications from St. Stanislaus Kostka H.S.A. to conduct Bingos on 48 various dates in 2012 (BA:466).
  - Raffle applications from St. Stanislaus Kostka Church to conduct Off-Premise 50/50 Raffles on Feb 12, May 13 and Sept. 16, 2012 (RA1726).

b) Request for coin toss received from:

- Sayreville Leprechauns on December 10, 2011 from 10a.m. – 2 p.m. at the intersection of Ernston Road and Washington Rd.
- Boy Scout Troop #97 on June 9, 2012 from 10a.m.-2 p.m. at the intersection of Washington Rd & Ernston Rd. from 10 a.m.-2 p.m.

#2011-285 Authorizing the Renewal of P.R.C.L #1219-33-021-009 issued to Gianna's Inc. for the 2010/2011 license term, after having receiving Tax Clearance for that licensing term.  
(Pocket license, a license not sited at a premises).

#2011-286 Authorizing the Renewal of P.R.C.L #1219-33-021-009 issued to Gianna's Inc. for the 2011/2012 license term. Received Special Ruling from the ABC authorizing the renewal.  
(Pocket license, a license not sited at a premises).

#2011-287 Authorizing the purchase of a Police Officer Scheduling System (POSS) from Visual Computer Systems, Inc. (VCS) of Freehold, NJ through Dell Marketing, LP and NJ State Contract #A77003, not to exceed \$29,376.06 for one-time licensing fees plus \$4,896.01 for training costs.

#2011-288 Authorizing execution of a Memorandum of Agreement between the County of Middlesex and Borough of Sayreville for Sayreville's participation in the TASER program whereby the Middlesex County Prosecutor's Office shall provide to the Borough of Sayreville One (1) Taser International Model X2 through use of PCLETA funds.

#2011-289 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.

- Recycling Tonnage Grant - \$50,697.02.

#2011-290 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.

- Body Armor Grant - \$7,827.84.

- #2011-291 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.
  - Over the Limit Under Arrest Grant - \$2,250.00.
- #2011-292 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.  
Click it or Ticket Program - \$3,400.00.
- #2011-293 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.
  - Community Concerns Grant - \$5,000.00.
- #2011-294 Requesting approval for the insertion of an item of revenue in the 2011 Local Municipal Budget.
  - N.J.D.O.T. Highway Safety Program - \$33,327.34.
- #2011-295 Approving the renewal of Barber & Beauty Shop, Junk Yard, and Temporary Trailer Licenses for the year 2012.
- #2011-296 Cancelling Unexpended Improvement Authorizations.
- #2011-297 Adoption of Post Issuance Compliance Guide as recommended by Bond Counsel and appointing the CFO as Tax Compliance Officer.
- #2011-298 Releasing incomplete site work bonds for Block 330.02, Lot 2, Block 366, Lot 2, 8, 11, 14, 16, 17, 18, 19, 27, 28, 30, 31, 32, 33, 34, 35, 36, 44, 45, 48, 54 and 56; Block 366.02, Lots 2, 3 and 4; Block 366.03, Lots 4 and 8,; Block 366.04, Lot 9; Block 366.05, Lots 1, 2, 3, 4, 6 and 9 in the total amount of \$24,400.00.00 since all of the previously outstanding work has been satisfactorily completed.
- #2011-299 Authorizing and Directing the Borough Engineer prepare the plans and specifications for the Improvements to William Street (Old Bridge Area) for a fee not to exceed \$45,000.00.
- #2011-300 Transfer Resolution.
- #2011-301 Appointing Joseph Szabo as laborer in the Department of Public Works, effective January 3, 2012, subject to his obtaining his CDL.

**RESOLUTIONS TO BE READ IN FULL:**

- #2011-302 Adopting changes to an existing Deferred Compensation Plan Pursuant to the Final Internal Revenue Code Section 415 Regulations, Pension Protection Act of 2006, the Heroes Earnings Assistance and Relief Tax Act of 2008 and the Worker, Retiree and Employer Recovery Act of 2008.

**6. COMMUNICATIONS/COMMITTEE REPORTS**

**DISPOSITION:**

- **ADMINISTRATIVE & FINANCE** – Councilman Perrette

**a) Minutes:** (none)

**b) Received the following application(s) for Bingo/Raffle Licenses:**

- Bingo applications from Our Lady of Victories HSA to conduct a Bingo on February 3 and April 13, 2011 (#BA:467 & BA:468).
- Application from Morgan Parlin Panthers Football Club to conduct an Off-Premise 50/50 on October 10, 2012 at Buddies Tavern (RA:1727).
- Application from court Appointed Special Advocates (CASA) of New Jersey, to conduct an on Premise 50/50 Raffle on Jan. 19, 2012 at the Sayreville Middle School. (RA:1728)
- Amendment to Raffle License #RL:1723 issued to Dwight D. Eisenhower School PTO To change date of Raffle from Dec. 2, 2011 to March 7, 2012.

(Motion to Approve or Disapprove and list memorialization resolution for next regular meeting).

**- Action Required**

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**Admin. & Finance Continued**

c) Received **Special Ruling** from the State of New Jersey and the Tax Clearance Certificate from the Division of Taxation authorizing the renewal of PRCL #1219-33-020-003, Deerfield Inn, Inc. (Pocket License) for the 2011/2012 & 2012/2013.

(motion authorizing Clerk to prepare Resolution)

- **Action Required**

d) Received **Special Ruling** from the State of New Jersey and the Tax Clearance Certificate from the Division of Taxation authorizing the renewal of PRCL #1219-33-031-005, Shiv Akshar, LLC. (Pocket License) for the 2011/2012 and 2012/2013.

(motion authorizing Clerk to prepare Resolution)

- **Action Required**

e) Request received from Surender Singh, New York is requesting an **amendment to the Peddler's Ordinance P-2 Site Specific to allow for a new Site Specific License be issued in order for him to locate a food truck at 999 Route 9.**

- **Review & Advise.**

**f) Reports:**

-Municipal Clerk's Report for the month of November, 2011.

- (move to) **Receive & File**

**PLANNING & ZONING** – Councilman Henry

**a) Minutes-**

- Planning Board - November 2, 2011

**b) Notice of Hearing(s) appearing before the Board of Adjustment**

on December 14, 2011 for an application for a use variance and amended minor site plan approval for permission to modify and expand the existing telecommunications facility by replacing three antennas and place related equipment at the base of lattice tower, located at 2 Gowin St, Blk 333.01, Lot 7.

- (move to) **Receive & File**

**c) Reports:**

- Construction Official's report for the month of November, 2011

- Fire Prevention Report for the month of November, 2011. - (move to) **Receive & File**

• **PUBLIC SAFETY** – Councilman Bella

**a) Minutes**

- **Board of Health** - **November 3, 2011**

- (move to) **Receive & File**

**b) Reports: (none)**

- Board of Health Report for the month November, 2011.

- Registrar's Report for the month of November, 2011.

• **PUBLIC WORKS** – Councilman Buchanan

**a) Minutes (None)**

**b) Reports:**

**Reports:**

-Parks Department for the month of October, 2011.

-Garages Services for the month of October, 2011.

-Sanitation Department for the months of October & November, 2011

- (move to) **Receive & File**

**RECREATION** – Councilwoman Eicher

**a) Minutes (None)**

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- **WATER & SEWER** – Councilman Kelly

a) **Minutes** (None)

b) **Reports:**

-Water & Sewer Director's Report for the month of November, 2011.

- (move to) Receive & File

**MAYOR** – Kennedy O'Brien

### **BUSINESS SESSION AGENDA – December 12, 2011**

1. **NEW BUSINESS** –

2. **BUSINESS ADMINISTRATOR** – Jeff Bertrand

#### **Administration & Finance:**

- a. Review and discussion of employee prescription plan rates for calendar year 2012. Recommendation to renew for additional one year period with Prescription Corporation of America (PCA) at a rate of 6.40% increase over 2011 rates. The total net change to the Borough is \$70,956. This final component in employee benefits results in a net change in costs for the entire 2012 budget of only 2.11% for all programs combined.
- b. Review and discussion on the responses to the Solar Power Purchase Agreement RFP. (executive session)
- c. Authorization for the Borough Clerk to advertise a Request for Qualifications/Proposals for Case Management Services associated with the federally funded Home Owner Occupied Rehabilitation Program as the current agreement is set to expire.

#### **Public Works:**

- a. Authorization to purchase an automated sanitation truck from Cambria Automotive Company for the amount of \$146,172 as a result of a public bid.
- b. Authorization to contract with Burlew Mechanical, LLC for the provision of HVAC maintenance and repairs as a result of a public bid. The anticipated total value of this contract based on prior experience is \$23,000.
- c. Authorization to contract with American Wear Inc. for the provision of Uniform Rental and Cleaning for the employees of the Departments of Public Works and Water & Sewer as stipulated in the collective bargaining agreements.

**Recreation:** none

#### **Water & Sewer:**

- a. Authorization to contract with two companies, Water Works Supply and Capital Supply for Miscellaneous Water Department Supplies/Equipment as result of a public bid. The bid document delineated each item which enabled the Borough to compare prices on an individualized basis.
- b. Authorization for the Borough Clerk to advertise for public bid for procurement of Water Meters and Related Equipment.

#### **Public Safety:**

- a. Report on the conversion of the borough-wide radio system to the FCC mandated narrow band from our existing format.

**Planning & Zoning:** none

#### **Personnel:**

- a. Authorization for the Chief of Police to attend the NJ State Association of Chiefs of Police Command and Leadership Program. The total cost to the Borough is \$1,000 and is available in the Police Department Training Budget.

**DEC. 12, 2011**

3. **C.F.O.- Wayne Kronowski**
  - 1) Bill Resolution for January 9, 2012.
  
4. **ENGINEER -Jay Cornell**
  - I) White Castle Restaurant Site Plan – Bond Release (Report Attached).
  
  - II) Main Street Homeowners Association Site Plan – Bond Release (Report Attached).
  
5. **BOROUGH ATTORNEY - Michael DuPont**
  
6. **PRESENTATION OF PLAQUE TO:**
  - ❖ **COUNCIL PRESIDENT KENNETH P. KELLY, SR. FOR HIS DISTINGUISHED SERVICE AS A MEMBER OF THE BOROUGH COUNCIL 2009 THRU 2011 AND AS COUNCIL PRESIDENT FOR 2011.**
  
7. **PUBLIC PORTION**

Mayor will open to public.  
Motion to close public portion.
  
9. **EXECUTIVE SESSION**

Motion to Enter into Closed Session / Roll Call  
**Motion to Reconvene / Roll Call**
  
10. **ADJOURNMENT**